

# **BOARD MEETING MINUTES**

**7-12-18 Regular Meeting**

**3:05 PM – 4:30 PM**

**MODEL CREEK SCHOOL**

## **Attendees:**

Present: Rich Goldman (by phone), Lani Beyle, Frazier Mayer, Ben Palm (by phone 3:13), Penny Thal

Present: Lori Bomar

Note Taker: Penny Thal

Observers: Robert Ball, Candy Shaft, Tim Carter

Resource Person: none

Special Notes: Due to the fact that Rich Goldman had an unreliable phone connection Penny Thal directed the meeting.

## **Meeting called to order at 3:05 PM by Penny Thal**

### **Approval of agenda**

- Motion by Lani Beyle to approve agenda with corrections as follows: #7 add a d to the word fun, #11b change date to 2019
- Second by Rich Goldman
- Motion passed:
- Ayes: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
- Nays: 0
- Abstain: 0

### **Approval of minutes**

#### **Regular meeting minutes: 6-21-18: discussion at time of action item #4**

- Motion by Penny Thal to approve the minutes with corrections to date in action item #1 to 2018-2019
- Second by Lani Beyle
- Motion passed:
- Ayes: Rich Goldman, Lani Beyle, Ben Palm, Frazier Mayer, Penny Thal
- Nays: 0
- Abstain: 0

**Call to Public:** None

### **BOARD MEMBERS' REPORT:**

- 42<sup>nd</sup> Annual Law Conference in September. Lori Bomar requested the Board members review the conference information and let her know by the next Board Meeting if they are interested in going.

### **DISCUSSION ITEMS (no action will be taken)**

#### **1. Month & Year to Date financial spreadsheets**

- Lori Bomar reported on the May financial spreadsheet
2. **SFB Projects: recirculating pumps**
    - A request for SFB to pay for recirculating pumps has been resubmitted to the new SFB representative. We are waiting to hear back from them. If no response is received by the August Board Meeting a decision will be made to pay for the repairs out of our budget.
  3. **Grounds update:**
    - Paradise Landscaping did an outstanding job. They will be used for future landscaping upkeep.
  4. **Gym Roof**
    - Due to rainy weather the roof repair is on hold. If there is no rain tomorrow they'll begin work.
  5. **Upcoming Events**
    - July 21 Wildland Coalition will provide an informative afternoon at the school. Lifeline Ambulance and PHI Helicopter will be there. Food will be available. There is a charge.
    - August 16 School Open House
    - August 25 Community Picnic from 10-1
  6. **Emergency Procedures Guide**
    - The new guide is ready
    - Lew Theokas will assemble them next week.

## **ACTION ITEMS**

1. **Mr. Tim Carter will swear in Mrs. Frazier Mayer**
  - This item was addressed later in the meeting as Mr. Carter was delayed.
  - Frazier Mayer was sworn in at 3:48
2. **Discussion/Possible action to approve 2018-2019 budget**
  - Motion by Rich Goldman to approve the 2018-2019 budget
  - Second by Ben Palm
  - The motion passed
  - Yeas: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
  - Nays: 0
  - Abstain: 0
3. **PERSONNEL 2018-2019**

"The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for consideration of employment, assignment, appointment or salaries.

### **At 3:27 the Board went into Executive Session**

- Motion made by Lani Beyle to go into Executive Session
- Seconded by Frazier Mayer
- Yeas: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
- Nays: 0

- Abstains: 0

**The board discussed consideration of employment and salaries**

**The Board left Executive Session at 3:40**

**Certified**

- a) Discussion/possible action to approve Candy Shaft's 2018-2019 Contract as Teacher
- Motion was made by Lani Beyle
  - Second by Frazier Mayer
  - The motion passed
  - Ayes: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
  - Nays: 0
  - Abstain: 0

**Classified**

- a) Discussion/possible action to approve the resignation of Amanda Fuller as bus driver and instructional assistant.
- Motion was made by Lani Beyle
  - Second by Frazier Mayer
  - The motion passed
  - Ayes: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
  - Nays: 0
  - Abstain: 0
- b) Discussion/possible action to approve Jordan Towler's 2018-2019 Notice of Appointment as bus driver.
- Motion was made by Lani Beyle
  - Second by Ben Palm
  - The motion passed
  - Ayes: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
  - Nays: 0
  - Abstain: 0
- c) Discussion/possible action to approve Shane Ringstad's 2018-2019 Notice of Appointment as custodian and maintenance technician
- Lori Bomar will discuss the parameters of the position and report back to the board.

**4. Discussion/possible action to reapprove the 2018-2019 proposed budget because of a typo on the June 21, 2018 agenda.**

- Without Objection the action passed

**5. Discussion/possible action to approve 2018-2019 Yavapai County Execution of Warrants between Meetings and Exceed M&O Subsections**

- Without Objection the action passed

**6. Discussion/possible action to approve plan for distribution of results based funding**

- Without Objection the action passed

**7. Discussion/possible action to approve Lori Bomar to look into changing banks for the revolving fund and kitchen fund**

- Without Objection the action passed

**8. Discussion/possible action approve Letter of Agency and Agreement for E-Rate Services with Yavapai County School Superintendent**

- Without Objection the action passed

**9. Discussion/possible action to set an amount for the National Bank Accounts. The \$300.00 amount will continue**

- Motion was made by Penny Thal
- Second by Lani Beyle
- Ayes: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal Nays: 0
- Abstain: 0

**10. Discussion/possible action to approve Staff travel**

- An adjustment in the amount for Mary Julia Dockery to attend the Autism Conference on July 17-19. One more night at the hotel will be added
- Without Objection the action passed

**11. Discussion/possible action to approve 2018-2019 Facility Use Agreements**

- **Yarnell Fire Auxiliary: to use the parking lot on June 1, 2019 for memorial run parking. They already have a facility use packet**
  - Motion by Penny Thal
  - Seconded by Frazier Mayer
  - The motion passed.
  - Ayes: Rich Goldman, Lani Beyle, Frazier Mayer Penny Thal
  - Nays: 0
  - Abstain: Ben Palm
- **Petey's Playground**
  - Tabled

**12. Discussion/possible action to approve bid for outside landscaping on west side of the main building**

- The item was tabled

**13. Discussion/possible action to approve the following handbooks**

- 2018-2019 Certified Staff Handbook
- 2018-2019 Classified Staff Handbook
- The only changes that might appear in the Handbooks will be the staff page (p. 4)
  - Without Objection the action passed

**14. Discussion/possible action to set study sessions**

- Tabled

**15. Discussion/possible action to set study sessions to review options for high school tuition and choice.**

- Dates were set for August 9 and September 13
- Without Objection the action passed

**16. Discussion/possible action to approve guidelines for Use of Social Media, Digital Communications & Electronic Devices**

- Without Objection the action passed

**17. Discussion/possible action to put the following policies out for first read**

- a. GBEAA-E: Staff Conflict of Interest
  - b. GCCG-RA, GCCB- RB: Professional Staff Voluntary Transfer of Accrued Sick Leave
  - c. GCCH: Professional/Support Staff Bereavement Leave
  - d. GDCG-R: Support Staff Voluntary Transfer of Accrued Sick Leave
- Without Objection the action passed

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. After the second reading of the proposed policies, the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**18. Discussion/possible action to approve Purchase Orders (per attached)**

- Without Objection the Purchase Orders were approved

**19. Discussion/possible action to approve Vouchers (per attached)**

- Motion was made by Penny Thal
- Seconded by Frazier Mayer
- The motion passed.
- Ayes: Rich Goldman, Lani Beyle, Frazier Mayer, Ben Palm, Penny Thal
- Nays: 0
- Abstain: 0

Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)

**ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: August 9, 2018**

**ADJOURNMENT: 4:30 PM**