

BOARD MEETING

09-14-17 Regular Meeting
3:02 pm – 3:50 pm
MODEL CREEK SCHOOL LIBRARY

Attendees:

Present: Lani Beyle, Penny Thal, & Ben Palm (Ben appeared by phone)

Absent: Barbara Heckman, Rich Goldman

Present: Lori Bomar & Lew Theokas

Note Taker: Tyson Oliver

Observers: Julia Dockery

Resource Persons: none

Special Notes: none

Meeting called to order at 3:02 PM by Lori Bomar

Election of President Pro-Tem:

- MOTION: Motion was made to by Lani Beyle to elect Penny Thal as President Pro-Tem
- SECOND: Ben Palm
- AYE: none

MOTION PASSED 3-0

Approval the Agenda

- Without objection the agenda passes

Approval of Minutes:

- Without objection the regular meeting minutes for 7-13-2017 passes
Table regular minutes: 8-10-2017
Table Joint School Board meeting minutes: 8-14-2017

CALL TO THE PUBLIC: None

BOARD MEMBER REPORTS: None

HEAD TEACHER REPORT

- Enrollment: Model Creek School (P-8) = 52, Prescott High School = 4, Wickenburg High School = 6
- Backpack Program – almost 90% of our students participate in the backpack program
- Open House: August 18th, Lori Bomar and Lew Theokas presented a powerpoint to parents and community members that attended. We had guests for Kiwanis, Wickenburg High School, PTSO, and First Things First.
- Greater Arizona Country Music Grant: Lew Theokas and Lori Bomar accepted a grant to purchase instruments for the music program.
- Bus Drivers: One driver is now driving the local run, our other driver is being re-certified.

- Auditor General's FY13 review –Tuesday, September 19th, 11:00 AM, Penny will attend.

DISCUSSION ITEMS (no action will be taken)

1. Month & Year to Date financial spreadsheets: Closed out FY16-17, reviewed July 2017

ACTION ITEMS

1. Set a date for a February Joint School Board Meeting
Lori will ask Mr. Carter for dates and send those to the board members. Dinner will be incorporated into the event.
2. Discussion/possible action to approve October 21, 2017 for a Peoples Valley Fire Department Fundraising Event (Facilities Use Agreement on file).
 - Table till next meeting
3. Discussion/possible action to approve Peoples Valley Fire Department to use a projector at its Fundraising Event.
 - Table till next meeting
4. Discussion/possible action to approve staff and board member travel:
 - a. Lori Bomar and board members to attend the Countywide Administrators' Meeting at the Humboldt District Office on Sept. 27, 2017. Substitute needed for half day. Total cost from FFMA funds: \$93.66
 - Without objection #4a passes
 - b. Lori Bomar, any staff, and board members to attend the ASBA County Meeting at the Prescott High School on Sept. 28, 2017.
Lori, Penny and Lani will attend the meeting
 - Without objection #4b passes
 - c. Linda Fausey to attend the Employer Conference at Humboldt Unified School District Transportation Building on Sept. 21, 2017.
 - Without objection #4c passes
 - d. Lew Theokas to attend the Greater Arizona Country Music Association for a music grant in Prescott Valley on Sept. 10, 2017.
 - Without objection #4d passes
5. Discussion/possible action to approve to approve the district 301 plan.
 - Without objection #5 passes
6. Discussion/possible action to approve Flame Price of Propane terminal.
Flame no longer has fixed rate contract, no tank rental, average for last year no lower \$1.21, no higher than \$1.69.
 - Without objection #6 passes
7. Discussion/possible action to approve a policy for a shared sick leave bank.

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. After the second reading of the proposed policies, the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

- Table till next meeting

8. Discussion/possible action to use insurance funds to pay for The Trust invoice deductible and the Orkin invoice for the wasps and bees.

- Without objection #8 passes

9. Discussion/possible action to approve the following policies for adoption:

- “Policy Manual and Administrative Regulations – Introductions”
- BGD “Board Review of Regulations”
- DIE “Audits/Financial Monitoring
- DJE “Bidding/Purchasing Procedures”
- GCF-ED “Professional Staff Hiring”
- GDF-EE “Support Staff Hiring”
- GDJ “Support Staff Assignments and Transfer”
- IJNDBA “Website Accessibility”
- JFABD – JFABD-EB “Admission of Homeless Students”
- JFB “Open Enrollment”
- JFBA “Unsafe School Choice”
- JLCC “Communicable/Infections Diseases”
- JR – JR-R “Student Records”
- JRR “Student Surveys”

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. First reading was at the July 13, 2017 school board meeting. After the second reading, August 10, 2017, of the proposed policies, the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

- Without objection #9 passes

10. Discussion/possible action to approve Purchase Orders (per attached)

Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)

- Without objection approve POs 1718-101 through 162

11. Discussion/possible action to approve Vouchers (per attached)

v9103 and v9104 need to be ratified

- Without objection v9103 and v9104 ratified
- v9105, v9106, and v9201 need to be approved
- Without objection v9105, v9106, and v9201 are approved

PERSONNEL – 2017-2018

"The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for consideration of employment, assignment, appointment or salaries.

Classified

1. Discussion/possible action to approve 2017-2018 Notice of Appointment for Paul Kadrach as bus driver.

Will start Tuesday 9-19-17 at PUSD for re-certification

- Without objection #1 passes
- 2. Discussion/possible action to ratify 2017-2018 Notice of Appointment for Tyson Oliver as Office Assistant.
 - Without objection #2 passes
- 3. Discussion/possible action to ratify 2017-2018 Notice of Appointment for Julia Dockery as special education assistant.
(present) Legal papers say Mary.
 - Without objection #3 passes
- 4. Discussion/possible action to approve resignation of Ben Bernard as Maintenance Personnel.
Resignation letter read.
 - Without objection #4 passes
- 5. Discussion/possible action to approve substitute bus driver per hour pay scale.
Changing to per hour pay scale of 410.50 per hour.
 - Without objection #5 passes

ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: Regular Meeting October 5th at 3:00 pm

ADJOURNED AT: 3:50 pm