

BOARD MEETING

11-09-17 Regular Meeting
3:09 PM – 4:57 PM
MODEL CREEK SCHOOL LIBRARY

Attendees:

Present: Barbara Heckman, Lani Beyle, Rich Goldman, and Penny Thal
Absent: Ben Palm
Present: Lori Bomar & Lew Theokas
Note Taker: Tyson Oliver
Observers: none
Resource Persons: none
Special Notes: none

Meeting called to order at 3:09 PM by Barbara Heckman

Approval the Agenda

- Without objection the agenda passes

Approval of Minutes:

- Motion by Rich Goldman to approve the minutes with the following changes: add a space between from and 08-14-17, add changes to #6, add a question mark to #8, and IGA to #9.
- Second by Penny Thal
- Abstain: none
- Motion passed 4-0

Call to the Public: None

BOARD MEMBERS' REPORT

HEAD TEACHER'S REPORT

- **Enrollment:** Model Creek School (P-8) = 55, Prescott High School = 4, Wickenburg High School = 6
- **What is Happening in Education? Event, November 8, 2017:** Very successful event. Rosemary will be returning after the holidays for Part 2.
- **Fire Prevention Week, October 17 – 20:** Great week of events for students. BLM, Native Air, Life Line Ambulance, Peoples Valley Fire, and Yarnell Fire all participated. YFD provided survival kits to all students.
- **Sports Program:** Volleyball is finished. Still working on a basketball schedule. Will be able to have home games, but not away games until we hire another bus driver.
- **Fuel Mitigation Workshop and Grant:** Bruce Olsen would like to come in and do activities with our kids. Denise Roggio working with Bruce Olsen on a fuel mitigation grant. The school property will be included in the grant.
- **Special Education Monitoring by ADE:** ADE postponed special education monitoring till January.
- **Joint School Board Meeting set for February 28, 2018:** Mr. Carter and Mr. Bomar will be grilling, would like to make elk burgers. Invite all small schools and YCESA. Dinner at 5 and meeting 5:30. Advise Lori Bomar with any agenda items. Put on the December Agenda.

DISCUSSION ITEMS (no action will be taken)

1. **Month & Year to Date financial spreadsheets:** Barbara Heckman prefers the YTD financials. 76% of budget remaining.
2. **Auditor General Performance Report Public Hearing Letter:** Legislator setting the date for December 14th around 10 AM. Lori Bomar had previously notified Aaron Wonders that December 14th would not work for our district. He suggested that another administrator or a board member attend. Lori Bomar is the only administrator and the district board meeting is on December 14th. Date of the district school board meeting could not be changed due to other conflicts and budget revisions due on December 15th. Mr. Wonders stated that the district could submit a written response or letter for the hearing. There was no response to the question about who would pay for Lori Bomar's substitute or the travel.
3. **FY13 Auditor General Performance Six Month Review Letter:** Transportation issues on report are being tracked on spreadsheets. Reviewed fueling costs, will need to begin to track MPG. Bus Driver certification is up to date. Working with ADE on FY13 transportation report. Food Service program will have an administrative review this year. Building has been demolished. Payroll spreadsheets are in place. Password requirements for staff are being reviewed.
4. **Will be discontinuing use of PO Box:** YARNELL PO BOX

ACTION ITEMS

1. **Discussion/possible action to approve Accelerated Reading Field Trip to Prescott on November 2, 2017 to Yavapai College and Sharlot Hall Museum.**
 - Without objection #1 passes- Bill PTSO for field trip fee.
2. **Discussion/possible action to approve staff and/or board member travel:**
 - a. **Lori Bomar, district staff, and/or board members to attend a public hearing at the House of Representatives in late November or December.**
 - Motion by Lani Beyle to **NOT** approve travel and to send a letter to Aaron Wonders.
 - Second by Rich Goldman
 - Abstain: none
 - Motion passed 4-0
3. **Discussion/possible action to approve the Noncriminal Justice User Agreement.**
 - Without objection #3 passes- Only Lori, Lew, Linda or Tyson can see the prints. Lew has attended the security awareness training class.
4. **Discussion/possible action to approve installation of gutters on two sides of the school building.**
 - Motion by Lani Beyle to approve installation of gutters.
 - Second by Penny Thal
 - Abstain: none
 - Motion passed 4-0
5. **Discussion/possible action to ratify MealTime tracking program for the cafeteria.**
 - Without objection #5 passes- MealTime is much more user friendly and cost effective. PO needed for yearly fee.
6. **Discussion/possible action to put policies out for first read.**
 - a. **GCCG: Professional/Support Staff Voluntary Transfer of Accrued Sick Leave for Catastrophic Event**
 - b. **GCCG-R: Regulation**
 - c. **GCCG-E: Exhibit**
 - d. **EEAEA: Bus Driver Requirements, Training, and Responsibilities**

e. EEAEA-E: Exhibit

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. After the second reading of the proposed policies, the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

- Without objection put the above policies out for first read

7. Discussion/possible action to approve the following policies for adoption:

- EEAG and EEAG-R “Student Transportation in Private Vehicles”**
- EEB “Business and Personnel Transportation Services”**
- EFDA “Collection of Money/Food tickets”**
- JL “Student Wellness”**

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. This is the second of the proposed policies and the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval

- Without objection #7 passes

8. Discussion/possible action to approve Purchase Orders (per attached)

- Motion by Rich Goldman to approve purchase orders 1718-171 through 1718-179 with corrections: add amount for Knox and readjust the total.
- Second by Lani Beyle
- Abstain: none
- Motion passed 4-0

9. Discussion/possible action to approve Vouchers (per attached)

- Without objection ratify vouchers 9108, 9109, and 9204
- Without objection approve vouchers 9110 and 9205

Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)

PERSONNEL – 2017-2018

"The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for consideration of employment, assignment, appointment or salaries.

Classified

1. Discussion/possible action to approve resignation of Paul Kadrach as bus driver.

- Motion by Barbara Heckman to enter executive session at 4:32 PM. Executive session notice read by Barbara Heckman.
- Second by Lani Beyle
- Abstain: none
- Motion passed 4-0
- Executive session ended 4:45PM

Regular Meeting resumed at 4:45 PM

- Motion by Rich Goldman to **NOT** approve the resignation of Paul Kadrach and to send an invoice to him for the bus driver training.
- Second by Lani Beyle
- Abstain: none
- Motion passed 4-0

2. Discussion/possible action to approve 2017-2018 Notice of “At Will” Appointment for Michelle Whitt as Maintenance Technician

- Motion by Barbara Heckman to enter executive session at 4:45 PM. Executive session notice read by Barbara Heckman.

- Second by Lani Beyle
- Abstain: none
- Motion passed 4-0
- Executive session ended 4:47 PM
- **Regular Meeting resumed at 4:47 PM**
- Motion by Lani Beyle to approve the Notice of “At Will” Appointment of Michell Whitt as Maintenance Technician based on the fingerprint clearance card approval.
- Second by Penny Thal
- Abstain: none
- Motion passed 4-0

ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: Dec. 14, 2017

ADJOURNMENT: 4:57 PM