

BOARD MEETING

10-05-17 Regular Meeting
3:04 pm – pm
MODEL CREEK SCHOOL LIBRARY

Attendees:

Present: Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm, and Penny Thal
Absent: none
Present: Lori Bomar & Lew Theokas
Note Taker: Tyson Oliver
Observers: none
Resource Persons: none
Special Notes: none

Meeting called to order at 3:04 PM by Barbara Heckman

Approval the Agenda

- Without objection the agenda passes

Approval of Minutes:

- Without objection the regular meeting minutes for 08-10-2017 passes, Barbara Heckman abstains
- Without objection the regular meeting minutes for 09-14-2017 passes with corrections, Barbara Heckman and Rich Goldman abstain
- Without objection the Joint School Board meeting minutes from 08-14-2017 passes, Barbara Heckman and Ben Palm abstain

Call to the Public: None

BOARD MEMBERS' REPORT

- **ASBA County Meeting:** The food was good. It was held at Prescott HS. There were speakers and presentation of awards.

HEAD TEACHER'S REPORT

- **Enrollment:** Model Creek School (P-8) = 52, Prescott High School = 4, Wickenburg High School = 6
- **Auditor General's FY13 review:** Two people from the Auditor General's Office came on Sept. 19 and went over everything from the FY13 AG Report. They went over how things have been changed. Ag's office will send a follow up report and we may have another review in six months.
- **REAP (Rural Education Achievement Program) Grant:** Money given to small schools. Last year, we had to apply for it. Just received our funding. It is \$2,000 less, but, it helps fund technology staff.
- **IDEA (Individuals with Disabilities Education Act) Basic Grant:** ADE changing the way the grant is done. YCESA has handled them in the past, but now each LEA needs to complete their own grants. We have 2 grants, basic and pre-school. Receiving less money for the basic grant. Calculations were wrong several years ago, so, we will now receive less. Haven't received information on preschool grant yet.
- **What is Happening in Education? Event, November 8, 2017:** PTSO will be providing dinner, as a fundraiser. Rosemary A. will be presenting at the dinner about funding, etc for the parents and community to become knowledgeable about general education and funding.
- **Fire Prevention Week, October 17 – 20:** BLM on 17th. Both Peeoles Valley and Yarnell Fire Departments will be here all week teaching the students about Fire Prevention.

- **Sports Program:** Volleyball going well. Reviewed schedule. Looking towards basketball. Looking for parent volunteers to help. Tyson said Mike (Oliver) might be able to help set schedules, etc. Lew discussed different game schedules.

DISCUSSION ITEMS (no action will be taken)

1. Month & Year to Date financial spreadsheets: Reviewed August 2017 and year to date.

ACTION ITEMS

1. **Set a date for a February Joint School Board Meeting.**
Set date for February 28, 2018. Small local schools to be invited. Grill hamburger. Tim Carter will provide the food per usual. Shawn Bomar will help grill.
 - Without objection #1 passes
2. **Discussion/possible action to approve the 2017 Annual Financial Report**
Renee Raskin, Deputy Chief, Yavapai County Education Services, may attend by phone.
 - Without objection #2 passes
3. **Discussion/possible action to approve Gifted Program Scope and Sequence Criteria.**
Title 1 added foster care forms, etc. We currently do not have a gifted program, but move kids around as needed. 4th grader goes to 5th grade for reading, etc. Scope and Sequence is twelve pages.
 - Without objection #3 passes
4. **Discussion/possible action to approve facilities use agreement for November 4, 2017 for Petey's Playground Annual Fish Bake Fundraiser.**
 - Without objection #4 passes
5. **Discussion/possible action to approve event dates (facilities agreements on file):**
 - a. **October 21, 2017 use of gym for a Peoples Valley Fire Department Fundraising event.**
 - Without objection #5a passes, Barbara Heckman and Lani Beyle abstain.
 - b. **November 18, 2017 use of gym and kitchen for a Presbyterian Church retirement event.**
Expecting about 150 people. Just providing finger foods. Will have crockpots. Will be renting round table and possibly chairs. Event will be from 3 – 5.
 - Without objection #5b passes, Rich Goldman abstains.
6. **Discussion/possible action to approve Maintenance Position Job Description.**
Lori finished job description. Reviewed duties and repairs. Would like new person to work with Prescott USD and SFB. Would like outdoor landscaping to be done by another company or person. New maintenance person will need to attend trainings.
 - Motion was made to approve the maintenance job description with changes: delete meeting attendance – was stated twice.
MOTION Rich Goldman, SECOND Penny Thal
AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal
ABSTAIN
MOTION PASSED 5-0
7. **Discussion/possible action to approve staff and/or board member travel:**
 - a. **Tyson Oliver to attend Tyler Technology Schoolmaster Conference in Prescott**

on October 2 and 3, 2017.

- Motion was made to approve travel for Tyler Technology Conference.
MOTION Ben Palm, SECOND Lani Beyle
AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal
ABSTAIN
MOTION PASSED 5-0

8. Discussion/possible action to approve the use of a Knox Box for emergency situations.

Police need to have a way to enter the school, if necessary. A box is mounted somewhere on the building. FD would get the key and give it to Police/Sherriff. Who would have the “master” key to the Knox Box? The key has to be someone that’s “on call” and part of the “staging” of an emergency. The box is approx. “\$250-275 dollars”.

- Motion was made to approve the Know Box.
MOTION Rich Goldman, SECOND Penny Thal
AYE Barbara Heckman, Lani Beyle, Rich Goldman, & Penny Thal
ABSTAIN Ben Palm
MOTION PASSED 4-0

9. Discussion/possible action to approve Intergovernmental Agreement with Prescott Unified School District for maintenance.

Same as last year. \$30/hr. YESD pay for supplies, etc. IGA is for 3 years instead of 1. Signed by Barbara Heckman as President. Signed by Tyson Oliver as Secretary

- Motion was made to approve the IGA.
MOTION Rich Goldman, SECOND Ben Palm
AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal
ABSTAIN none
MOTION PASSED 5-0

10. Discussion/possible action to approve a policy for a shared sick leave bank.

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. After the second reading of the proposed policies, the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

We don’t have to do this, but, we will need someone to monitor if we decide on a catastrophic event policy. Lani showed example of what her previous work did. Lori suggested it be put in as a policy. Will need to run by ASBA. Change to hours instead of days, must be at a certain amount, 40 hours to donate, must keep 40 hours in your bank, can only give a certain amount, 40 hours. (TBD). A doctor’s note may need to be provided to accept the catastrophic time. Must be specified for a specific person. No hourly limit to accept. Possibly policy GCCG. Will be drafted and ready for first read by next meeting.

11. Discussion/possible action to approve the following policies for adoption:

- a. **EEAG and EEAG-R “Student Transportation in Private Vehicles”**
- b. **EEB “Business and Personnel Transportation Services”**
- c. **EFDA “Collection of Money/Food tickets”**
- d. **JL “Student Wellness”**

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. This is the second of the proposed policies and the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval

- Without objection #11 out for first read

12. Discussion/possible action to approve Purchase Orders (per attached)

- Without objection approve POs 1718-163-

13. Discussion/possible action to approve Vouchers (per attached)

Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)

- Without objection approve v9107 and v9203

PERSONNEL – 2017-2018

"The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for consideration of employment, assignment, appointment or salaries.

Classified

1. Discussion/possible action to approve FMLA for Linda Fausey.

Out of sick time, would help extend her insurance from 10/1/2017 through 12/31/17. After that, she could take Cobra. It will protect her job for 12 weeks.

- Motion was made to approve the FMLA for Linda Fausey.

MOTION Ben Palm, SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

ABSTAIN none

MOTION PASSED 5-0

ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: Nov. 9, 2017

ADJOURNMENT AT: 5:00 PM