

BOARD MEETING

08-10-17
Regular Meeting
3:06 pm – 4:10 pm
MODEL CREEK SCHOOL

Meeting called by: Barbara Heckman Type of meeting: BOARD
Note taker: Linda Fausey Regular

Attendees: Present: Barbara Heckman, Lani Beyle Rich Goldman & Ben Palm
Absent: Penny Thal
Present: Lori Bomar & Lew Theokas

Agenda

Meeting Overview Secretary

Additional Information

Observers: Kurt Florman
Resource persons:
Special notes:

Approval the Agenda

Motion was made to approve the agenda

MOTION Rich Goldman

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm

MOTION PASSED 4-0

Approval of Minutes: Meeting minutes: regular meeting 7-13-17

Table until next meeting

CALL TO THE PUBLIC: None

BOARD MEMBER REPORTS: None

HEAD TEACHER REPORT

1. Enrollment: Model Creek School (P-8) = 50, Prescott High School =4, Wickenburg High School = 6

2. Backpack Program – Going to start on August 11th – will have about 43 kids

3. **Open House: August 18th – Email sent to parents, will start promptly at 2:00**
4. **Title I Report – FY17 completion report is due Sept. 30, FY18 budget is due Oct. 1, Integrated Action Plan (IAP) is due Oct. 1. Lori will be scheduling meetings to work on the IAP**
5. **Gym Roof – Is leaking in heavy rain, CRS and roofing company have been out, waiting for reports to submit to SFB**
6. **Parking Lot – submitted to SFB, waiting for more info from the Civil Engineer**
7. **Greater Arizona Country Music Grant - \$500.00 check toward the music grant**
8. **Mitigation (Fuels Reduction) – nothing will be done until the spring**
9. **Community Restitution Program – They will be coming again this weekend**
10. **Bus Driver – Local bus driver waiting for paperwork from the state department**

DISCUSSION ITEMS (no action will be taken)

1. **Month and Year to Date Financial Spreadsheets – Working on closing last year's budget (FY17).**

ACTION ITEMS

1. **Discussion/possible action to approve amendment changes to the ASBA Bylaws.**

Without objection no changes recommended

2. **Discussion/possible action to approve the response to the Auditor General's Audit six month review letter from FY13.**

Motion was made to approve the response to the Auditor General's Audit six month review letter from FY13

MOTION Ben Palm

SECOND Rich Goldman

AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm

MOTION PASSED 4-0

3. **Discussion/possible action to approve a Facilities Use for Yarnell Community Center to use the old school on Highway 89 on Sept. 16, 2017**

Motion was made to approve the facilities use for Yarnell Community Center pending proper paperwork and insurance certificate

MOTION Rich Goldman

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm

MOTION PASSED 4-0

4. **Discussion/possible action to approve policy out for first read for a shared sick leave bank**

Without objection Action item #4 is out for first read

5. **Discussion/possible action to approve a field trip to the Yavapai County Fair on September 8, 2017**

Motion was made to approve a field trip to the Yavapai County Fair on September 8, 2017

MOTION Rich Goldman
SECOND Lani Beyle
AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm
MOTION PASSED 4-0

6. Discussion/possible action to approve Lori Bomar to attend the ASA Law Conference on Sept. 19, 2017 in Phoenix

ASBA – can't be out for three days. ASA Law Conference about \$500.00

Motion was made to approve Lori Bomar to attend the ASA Law Conference on Sept. 19, 2017 in Phoenix

MOTION Ben Palm
SECOND Lani Beyle
AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm
MOTION PASSED 4-0

7. Discussion/possible action to approve a new meal tracker program

Motion was made to approve a new meal tracker program for the kitchen

MOTION Rich Goldman
SECOND Ben Palm
AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm
MOTION PASSED 4-0

8. Discussion/possible action to approve policy CBI "Evaluation of Superintendent" Provided copies for the board –

Without objection #8 passes as the board evaluation form for the Superintendent

9. Discussion/possible action to approve the following policies for adoption:

- a. "Policy Manual and Administrative Regulations – Introductions"
- b. BGD "Board Review of Regulations"
- c. DIE "Audits/Financial Monitoring"
- d. DJE "Bidding/Purchasing Procedures"
- e. GCF-ED "Professional Staff Hiring"
- f. GDF-EE "Support Staff Hiring"
- g. GDJ "Support Staff Assignments and Transfer"
- h. IJNDBA "Website Accessibility"
- i. JFABD – JFABD-EB "Admission of Homeless Students"
- j. JFB "Open Enrollment"
- k. JFBA "Unsafe School Choice"
- l. JLCC "Communicable/Infections Diseases"
- m. JR – JR-R "Student Records"
- n. JRR "Student Surveys" out for first read

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. This is the second of the proposed policies and the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Out for Second Read

10. Discussion/possible action to approve Purchase Orders

Approve 1718-101 - 1718-156 for a total of \$417,469.55

Without objection #10 passes

11. Discussion/possible action to approve Vouchers (per attached)

Vouchers FY 16-17 9130 for \$215.00 and 9101 for 16325.32 ratify

Without objection #11 is ratified

Vouchers FY16-17 9131 for \$156.33, FY 17-18 9102 for \$9,644.32 and FY 17-18 for \$1,005.49

Without objection action #11 approved

Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)

PERSONNEL – 2017-2018

The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for consideration of employment, assignment, appointment or salaries.

Classified

Motion was made to hold an executive session at 3:50

MOTION Lani Beyle

SECOND Rich Goldman

AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm

MOTION PASSED 4-0

Reconvened regular at 3:53 pm

1. Discussion/possible action to approve 2017-2018 Notice of Appointment for Dana Kurt Florman as bus driver

Mr. Florman will be working with PUSD to renew his certifications.

Motion was made to approve the 2017-2018 Notice of Appointment for Dana Kurt Florman as bus driver.

MOTION Ben Palm

SECOND Rich Goldman

AYE Barbara Heckman, Lani Beyle, Rich Goldman & Ben Palm

MOTION PASSED 4-0

2. Discussion/possible action to approve substitute instructional assistant and bus monitor pay for 2017-2018

Without objection Personnel #2 passes

ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: Regular Meeting Sept. 14th at 3:00 pm

ADJOURNED AT 4:10 pm