

# BOARD MEETING

7-14-16  
Regular Meeting  
3:04 pm – 4:40 pm  
MODEL CREEK SCHOOL

Meeting called by: Barbara Heckman      Type of meeting: BOARD  
Regular

Note taker:

Attendees: Barbara Heckman, Ben Palm & Penny Thal

Rich Goldman & Jolene Miller absent

Lori Bomar and Lew Theokas

## Agenda

Meeting Overview      Secretary

## Additional Information

Observers:  
Resource persons:  
Special notes:

### Approval the Agenda

Motion was made to approve the agenda.

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**Approval of Minutes: Meeting minutes: 4-26-16, 5-12-16, 6-14-16 & 6-29-16**

Motion was made to approve the minutes of 4-26-16 with corrections.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

Minutes of 5-12-16

**Table**

Motion was made to approve the minutes of 6-14-16 with corrections.

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

Motion was made to approve the minutes of 6-29-16 with corrections.

**MOTION** Penny Thal

**SECOND** Barbara Heckman

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**CALL TO THE PUBLIC:**

**BOARD MEMBERS' REPORTS: none**

**DISCUSSION ITEMS (no action will be taken)**

**1. Month and Year to Date Financial Spreadsheets**

Lori Bomar – June cash balance sheet has not arrived from the county yet.

**2. Election Timeline**

Discussed the election timeline for putting the Table Top property on the November Ballot.

**3. Special Board Meeting around Aug. 25<sup>th</sup>**

Will need a special meeting to discuss and put together the election pamphlet. Study session on August 3<sup>rd</sup> at 3:00 and special meeting on August 25<sup>th</sup> at 3:00 to discuss information for the election pamphlet.

**4. Yarnell Property on Table Top Way**

Discussed work that has been done on getting the property survey and the process that still needs to be done.

**5. AZ Community Foundation Grant**

Lew and Lori attended a workshop. Lori Bomar gave an overview of the next step.

**6. Trust – Kitchen –** Claims adjuster and property adjuster were here last week to look at the kitchen, the building, and outside areas.

**7. Request for statements “for” or “against” sale/lease etc. of Table Top property**

Posted in nine places around the district.

**PUBLIC HEARING**

- 1. Consider recessing the regular meeting to hold a Public Hearing to discuss the 2016-2017**

**Proposed Budget**

Motion was made at 3:31pm to hold a public hearing.

**MOTION** Barbara Heckman

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm, & Penny Thal

**NAY**

**MOTION PASSED 3-0**

No public present.

- 2. Consider adjourning the Public Hearing and reconvening to Regular Session in order to adopt the 2016-2017 Proposed Budget**

Motion was made at 3:32pm to adjourn the public hearing and reconvene the regular session.

**MOTION** Barbara Heckman

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**ACTION ITEMS**

- 1. Discussion/possible action to adopt the budget for 2016-2017 Proposed Budget**

Motion was made to adopt the 2016-2017 Budget.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

- 2. Discussion/possible action to approve Affidavit of Review and Concurrence for FY16-17 Tax Rate**

Lori Bomar reviewed with the board the Affidavit of Review and Concurrence for FY16-17 Tax Rate.

- 3. Discussion/possible action to approve the Yavapai County Education Service Agency IGA and contract agreement**

Motion was made to approve the Yavapai County Education Service Agency IGA and contract agreement.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

- 4. Discussion/possible action to approve a Contract agreement for SPED consultant**

Motion was made to approve a Contract agreement for a SPED consultant.

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**5. Discussion/possible action on Election Pamphlet**

Lori Bomar discussed with the Board the Election Pamphlet that will need to be put together.

Motion was made to approve an Election Pamphlet statement.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**6. Discussion/possible action for local or consortium Realtor for the Table Top Property**

Motion was made to approve a local realtor for the Table Top property.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**7. Discussion/possible action on Maintenance Plan Options**

Motion was made to approve the Maintenance Plan Option 1.

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**8. Discussion/possible action on repairs & capital improvements**

**a. Coolers/plumbing lines** – Swamp coolers do not work in the Gym – pumps are out – water lines leak.

**b. Concrete & Conex** – Install a concrete slab and conex for storage – conex would be 8x40.

**c. Down spout and scuttle** – calling seamless gutters.

**d. backflow** – backflow leaks

**e. Trust – loss prevention** – coming out to do some loss prevent  
looking at a tree removal company

**f. Fire Sprinkler and Antifreeze loop** – Cintas has sent bids and SFB has been contacted.

Motion was made to approve going ahead with the repairs above and \$15,000.00 for concrete and a conex.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**9. Discussion/possible action APS Demand Charges**

Ben Palm talked to APS and they will be coming out to follow up.

**10. Discussion/possible action to approve the Certified and Classified Handbooks**

Motion was made to approve the Certified and Classified Handbooks with the changes on page 6.

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**11. Discussion/possible action to approve the Standard Operating Guidelines for the school busses**

Provided the board with a draft of the Standard Operating Guidelines for the school busses.

**12. Discussion/possible action to approve Purchase Orders**

Motion was made to approve purchase orders 1516-198-1516-199 for \$1,300.00.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

Motion was made to approve purchase orders 1617-101-1617-148 for \$415,026.39.

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**13. Discussion/possible action to approve Vouchers (per attached)**

Motion was made to approve vouchers 9129 for \$25,413.22 and 9100 for \$31,221.01.

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 3-0**

**Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)**

**ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: Study Session Aug. 3, Regular Meeting Aug. 11, Special Session Aug. 25 2016**

**ADJOURNED AT 4:40 pm**