

BOARD MEETING

**6-22-17
Regular Meeting
3:10 pm – 5:05 pm
MODEL CREEK SCHOOL**

Meeting called by: Barbara Heckman Type of meeting: BOARD
Note taker: Linda Fausey Regular

Attendees: Barbara Heckman, Lani Beyle, Ben Palm & Penny Thal - Rich Goldman by phone
Lori Bomar & Lew Theokas

Agenda

Meeting Overview Secretary

Additional Information

Observers: Barbara Syas, Amanda Fuller, Ben Bernard and Karen Belton
Resource persons:
Special notes:

Approval the Agenda

Without objection agenda is passed

Approval of Minutes: Meeting minutes: regular meeting 4-13-17 & emergency meeting 5-5-17, regular meeting of 5-11-17 and special meeting of 5-23-17

Without objection minutes 4-13-17 passed – Ben Palm abstained

Without objection minutes 5-5-17 passed – Ben Palm and Penny Thal abstained

Without objection minutes of 5-11-17 passed with corrections – Barbara Heckman and Penny Thal abstained

Without objection minutes of 5-23-17 passed

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

HEAD TEACHER REPORT

1. **Freezer** – Note from CRS Dave Wheeler – Decided to install new freezer the week of July 17th
2. **Verde Valley Meeting** – Lori Bomar and Lew Theokas traveled to the Verde Valley to meet with Administrators to discuss Community Projects. The trip was very successful and the district looks forward to working with Cottonwood-Oak Creek in the future. Their fire department is willing to share student education ideas with us.
3. **Arizona Community Foundation Grant: Beyond Expectations** – We have applied for and received a grant for a “Resource Behavior Specialist”
4. **Community Restitution Program** – Community Service project. Information was obtained from Mrs. Perry at Kirkland School District. The program was successful at her campus. We will have help in July with grounds keeping.
5. **Mitigation** – Fuel Reduction. Lori attended a workshop and met Bruce Olson. He did fuel reduction on the school property approximately ten years ago. The school property is due for fuel reduction again. YESD is working with the Peoples Valley Fire on this project. Peoples Valley Fire is working on a grant for the fuel reduction, but is waiting on quarters to house the crew.
6. **Administrative Review of Food Program** – We will be having an ADE Administrative Review of the Food Program during the 2017-2018 school year.
7. **Partner District Group** – Administrators from the WHS feeder schools meet with Wickenburg High School staff on transitioning our students to the high school.

DISCUSSION ITEMS (no action will be taken)

1. **Month and Year to Date Financial Spreadsheets** – Monthly & year to date report were emailed to the board – The reports balance with the county.

ACTION ITEMS

1. **Discussion/possible action to approve 2017-2018 proposed budget**
 - a. **Renee Raskin, Chief Deputy, Yavapai County Education Service Agency – may be present by phone**

Motion was made to approve the 2017-2018 proposed budget

MOTION Ben Palm

SECOND Penny Thal

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

2. **Discussion/possible action to approve 2017-2018 Yavapai County Documents**
 - a. **Execution of Warrants Between Meetings**
 - b. **Exceed M & O Subsections**
 - c. **Expense Voucher Statement of Authorization**
 - d. **Payroll Statement of Authorization**
 - e. **Board Authorization for time slip Approval**

Without object Action Item #2 a-e passed

3. **Discussion/possible action to approve Handbooks**
 - a. **Student**
 - b. **Classified**

c. Certified

Without objection Action item #3 a-c passed

- 4. Discussion policy CBI "Evaluation of Superintendent"
Tabled**

- 5. Discussion/possible action to approve Kiwanis Club of Weaver Mountains to have permission to pursue building an athletic field on school grounds**

Motion was made to approve Kiwanis Club of Weaver Mountains to have permission to pursue building an athletic field on school grounds.

MOTION Penny Thal

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

- 6. Discussion/possible action on Capital Improvements**
- a. Playground Shade**
 - b. Exterior building sealant**
 - c. Fire System**
 - d. Parking Lot**

Playground Shade

Motion was made approve repairing the Playground Shade

MOTION Ben Palm

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

3.Exterior Building Sealant

Cover up coolers before Monsoons

1.Fire System

Cintas quote \$1,408.00 for assessment/evaluation of alarm panel

2.Parking Lot

SFB process started to address concerns

Motion was made to look into assessing, first the Fire System, second the parking lot and third the Exterior Building Sealant

MOTION Penny Thal

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

- 7. Discussion/possible action to approve 2017-2018 Trust Contract**

Without objection Action Item #7 passed

- 8. Discussion/possible action to sign the Claim Closure Notification form for the gym**

Without objection Action Item #8 passed

- 9. Discussion/possible action to approve the 2017-2018 Ascend Contract**

Table for lack of response from Ascend

10. Discussion/possible action to approve the Yavapai County Education Service Agency IGA and contract agreement

Tabled - waiting for the Yavapai Board of Supervisors Meeting

11. Discussion/possible action to have Yavapai County apply for the IDEA Basic Entitlement and IDEA Preschool grants

Without objection Action #11 passed

12. Discussion/possible action to approve Waiver of Conflict

Without objection Action #12 passed

13. Discussion/possible action Jive Communications Phone Service

Without objection action #13 passed

14. Discussion/possible action to change the October School Board Meeting from October 12th to October 5th

Without objection action #14 passed

15. Discussion/possible action to put policy GDQB out for first reading

Without objection action #15 is out for first read

16. Discussion/possible action to adopt policies EEAG "Student Transportation in Private Vehicles", EEAG-R "Student Transportation in Private Vehicles", EEB "Business and Personnel Transportation Services, EFDA "Collection of Money/Food Tickets, JL "Student Wellness"

Governing Board Policies require first and second readings of all proposed policy adoptions and approval by the Governing Board. This is the second of the proposed policies and the Board will be asked to adopt the policies. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Without objection action #16 items are adopted

17. Discussion/possible action to approve the engagement letter with Dobridge & Company to perform the 2016-2017 audit

Without objection action #17 passed

18. Discussion/possible action to approve Purchase Orders

Approve 1617-226 for a total of \$16.40

Without objection action #18 passed

19. Discussion/possible action to approve Vouchers (per attached)

Vouchers ratified 9125 for \$59,435.94, 9126 for \$5,000.00 and 9219 for \$702.79

Motion was made to ratify vouchers 9125 for \$59,435.94, 9126 for \$5,000.00 and 9219 for \$702.79

MOTION Ben Palm

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

Vouchers approved 9127 for \$9,385.74

Motion was made to approve vouchers 9127 for \$9,385.74

MOTION Ben Palm

SECOND Penny Thal

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

Copies of Purchase orders and vouchers are available for review in the Model Creek School office during regular office hours, 8:00-4:00 pm Tuesday through Friday)

PERSONNEL – 2017-2018

The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for consideration of employment, assignment, appointment or salaries.

Certified

Ben Palm left at 4:55

- 1. Discussion/possible action to approve Lori Bomar's 2017-2018 Contract as Head Teacher**
- 2. Discussion/possible action to approve Lew Theokas's 2017-2018 Contract as Teacher in Charge**
- 3. Discussion/possible action to approve Debra Cordero-Fay's 2017-2018 Contract as Teacher on Assignment and Title I Teacher**
- 4. Discussion/possible action to approve Katie Neate's 2017-2018 Contract as Special Education Coordinator/Teacher**

Motion was made to approve the 2017-2018 Contracts for Lori Bomar as Head Teacher, Lew Theokas as Teacher in Charge, Debra Cordero-Fay as Teacher on Assignment and Title I Teacher Katie Neate as Special Education

MOTION Penny Thal

SECOND Lami Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, & Penny Thal

MOTION PASSED 4-0

Motion was made to convene an Executive Session at 5:00 pm

MOTION Penny Thal

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

Reconvened regular meeting at 5:02

- 5. Discussion/possible action to approve Karen Fisher's 2017-2018 Teacher Contract**
- 6. Discussion/possible action to approve Linda Perroud's 2017 -2018 Teacher Contract**

Motion was made to approve the 2017-2018 Contracts for Karen Fisher's 2017-2018 Teacher, Linda Perroud's 2017 -2018 Teacher Contract

MOTION Penny Thal

SECOND Lani Beyle

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

Classified

7. Discussion/possible action to approve 2017-2018 Notice of Appointment for Linda Fausey as Administrative Assistant and Board Secretary
8. Discussion/possible action to approve 2017-2018 Notice of Appointment for Jill Sorrells as Instructional Assistant/Computer Lab and Art Instructor
9. Discussion/possible action to approve 2017-2018 Notice of Appointment for Amanda Fuller as Resource Instructional Assistant and Bus Driver
10. Discussion/possible action to approve 2017-2018 Notice of Appointment for Karen Belton as Sped Instructional Assistant and PM Bus Assistant
11. Discussion/possible action to approve 2017-2018 Notice of Appointment for Judy Schroedl as Resource/Preschool Assistant
Discussion/possible action to approve 2017-2018 Notice of Appointment for Tamara Blain as Certified Professional Food Manager
12. Discussion/possible action to approve 2017-2018 Notice of Appointment for Ben Bernard as Maintenance
13. Discussion/possible action to approve 2017-2018 Notice of Appointment for Shane Ringstad as Custodian/Maintenance
14. Discussion/possible action to approve 2017-2018 Notice of Appointment for Barbara Syas as Bus Driver
15. Discussion/possible action to approve 2017-2018 Notice of Appointment for Cheryl Tupper as Professional Computer Technician
16. Discussion/possible action to approve 2017-2018 Notice of Appointment for Denise Roggio as Teacher of Music
17. Discussion/possible action to approve sub pay for 2017-2018

Motion was made to approve the 2017-2018 Notice of Appointment for Linda Fausey as Administrative Assistant and Board Secretary, Jill Sorrells as Instructional Assistant/Computer Lab and Art Instructor, Amanda Fuller as Resource Instructional Assistant and Bus Driver, Karen Belton as Sped Instructional Assistant and PM Bus Assistant, Judy Schroedl as Resource/Preschool Assistant, Tamara Blain as Certified Professional Food Manager, Ben Bernard as Maintenance, Shane Ringstad as Custodian/Maintenance, Barbara Syas as Bus Driver, Cheryl Tupper as Professional Computer Technician and Denise Roggio as Teacher of Music and sub pay

MOTION Lani Beyle

SECOND Penny Thal

AYE Barbara Heckman, Lani Beyle, Rich Goldman, Ben Palm & Penny Thal

MOTION PASSED 5-0

ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING: Regular Meeting July 13th at 3:00 pm

ADJOURNED AT 5:05 pm