

# BOARD MEETING

**3-10-16**  
**Regular Meeting**  
**3:50 pm – 5:32 pm**  
**MODEL CREEK SCHOOL**

Meeting called by: Barbara Heckman      Type of meeting: BOARD  
Regular  
Note taker: Linda Fausey

Attendees: Barbara Heckman, Rich Goldman, Ben Palm and Penny Thal  
  
Jolene Miller absent  
  
Lori Bomar and Lew Theokas

## Agenda

Meeting Overview      Secretary

## Additional Information

Observers:  
Resource persons:  
Special notes:

Motion was made to approve the agenda  
**MOTION** Rich Goldman  
**SECOND** Penny Thal  
**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal  
**NAY**  
**MOTION PASSED 4-0**

## CALL TO THE PUBLIC

### HEAD TEACHER REPORT

- **Enrollment Update December: 92.1%**  
Enrollment: Model Creek School = 39, Prescott High School = 4, Wickenburg High School 13
- **APS usage**
- **Maintenance Logs**
- **Community Leadership Breakfast**
- **School in Yarnell**
- **AZ Foundation Grant**
- **April 27<sup>th</sup> is Governing Board Training 4:00 pm**  
27.+2000.+500.+28.49+1859.+4000.

### BOARD MEMBERS' REPORTS

### CONSENT ITEMS

This section includes approval of items such as minutes, routine warrants, purchase orders, travel request, field trips, employee resignations, board resignations and policy first reads. Documentation concerning the matters of the Consent Agenda may be reviewed at the District office. Upon the request of a Board member, a topic on the Consent Agenda may be removed from this segment of the meeting and discussed as a Regular Agenda item.

1. **Governing Board Meeting Minutes of 1-11-16, 1-14-16 and 2-11-16**
2. **Travel Requests**
  - a. **Judy Schroedl to attend Early Childhood classes on March 28<sup>th</sup> in Prescott**
  - b. **Lori Bomar to attend the Administrative Meeting on April 27<sup>th</sup> in Prescott**
3. **Field Trips**
  - a. **Living History Walk at the Peoples Valley old school on March 24<sup>th</sup> for 1<sup>st</sup>-8<sup>th</sup> grades**
5. **Purchase Orders (per attached)**
6. **Vouchers (per attached)**

**Copies of Purchase orders and vouchers are available for review in the office of the Superintendent/Principal during regular office hours, 8:00-3:00 pm Tuesday through Friday)**

Motion was made to approve all consent items as presented

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**ABSTAIN** Ben Palm 1-14-16 minutes - Barbara Heckman 2-11-16 minutes

**MOTION PASSED 4-0**

### DISCUSSION ITEMS (no action will be taken)

1. **Month and Year to Date financial spreadsheets**  
Lori Bomar handed out January and Year to Date financial spreadsheets
2. **Head Teacher's Evaluation timeline and procedures**  
Handed the evaluation out to Board – April 4 turn into the office and Linda will comply and present to the Board at the April meeting
3. **Side Walk Grant Request**  
Second Phase presented to the Recovery Group, grant is on hold the Recovery Group wants two more bids
4. **Model Creek Kitchen/Freezer Floor issues**  
The floors in the Kitchen and the Freezer are buckling. Submitted a claim to the Trust

**ACTION ITEMS**

**1. Discussion/possible action to approve the 2016-2017 School Year Calendar**

Motion was made to approve the 2016-2017 School Year Calendar

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**2. Discussion/possible action to approve Personnel Fringe Benefits for the 2016-2017 school year**

Tabled til next meeting

**3. Discussion/possible action to approval new Personnel Forms for the 2016-2017 school year**  
**a. Head Teacher Contracts**  
**b. Certified Contracts**  
**c. Classified Wage Agreements**

Motion was made to approve the Head Teacher Contract, Certified Contract and the Classified Wage Agreement

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**4. Discussion/possible action to approve participation in "Educating the Public"**

Motion was made to not except participation in "Educating the Public"

**MOTION** Ben Palm

**SECOND** Rich Goldman

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 5-0**

**5. Discussion/possible action to approve Facilities Use Agreements**  
**a. Yarnell-Peebles Valley Chamber of Commerce May 14, 2016**

Motion was made to approve the facilities use agreement by the Yarnell-Peebles Valley Chamber of Commerce on May 14, 2016

**MOTION** Ben Palm

**SECOND** Rich Goldman

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**6. Discussion/possible action on existing Hot Water Heater System at Model Creek**

Table til next meeting

**7. Discussion/possible action 2014-2015 Annual Audit Letters**

Motion was made to sign the 3 2014-2015 Annual Audit Letters

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**8. Discussion/possible action 2015-2016 Service Contract for AZELLA Tester**

Motion was made to approve the 2015-2016 Service Contract for an AZELLA Tester

**MOTION** Ben Palm

**SECOND** Penny Thal

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**9. Discussion/possible action to approve an IGA for Election Services with Yavapai County**

Need to change the date and add a Property disposition clause

Motion was made to approve the IGA for Election Services with Yavapai County with the date being changed and a property disposition clause being added

**MOTION** Ben Palm

**SECOND** Rich Goldman

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**10. Discussion/possible action Second Reading and possible adoption of changes to policies**

**a. Policy Advisory #536 BEC "Executive Sessions/Open Meetings"**

**b. Policy Advisory #537 BEDA "Notification of Board Meetings"**

**c. Policy Advisory #538 BEDH "Public Participation at Board Meetings"**

**d. Policy Advisory #539 EBBB-E "Accident Reports"**

**e. Policy Advisory #540 GBEB-R "Staff Conduct"**

**f. Policy Advisory #541 GCCC-ED "Professional/Support Staff Leaves of Absence Without Pay"**

**g. Policy Advisory #542 GCQF "Discipline, Suspension and Dismissal of Professional Staff Member"**

**h. Policy Advisory #543 IKE "Promotion and Retention of Students"**

**i. Policy Advisory #544 IKF, IKF-RB, IKF-EA and IKF-EB "Graduation Requirements"**

**j. Policy Advisory #545 JFAB "Tuition/Admission of Nonresident Students"**

**k. Policy Advisory #546 JK and JK-RB "Student Discipline"**

**l. Policy Advisory #547 KDB-R "Public's Right to Know/Freedom of Information"**

Motion was made to adopt policies Advisory #536 BEC "Executive Sessions/Open Meetings", policy Advisory #537 BEDA "Notification of Board Meetings", policy Advisory #538 BEDH "Public Participation at Board Meetings", policy Advisory #539 EBBB-E "Accident Reports", policy Advisory #540 GBEB-R "Staff Conduct", policy Advisory #541 GCCC-ED "Professional/Support Staff Leaves of Absence Without Pay", policy Advisory #542 GCQF "Discipline, Suspension and Dismissal of Professional Staff Member", policy Advisory #545 JFAB "Tuition/Admission of Nonresident Students", policy Advisory #547 KDB-R "Public's Right to Know/Freedom of Information"

**MOTION** Penny Thal

**SECOND** Ben Palm

**AYE** Barbara Heckman, Rich Goldman, Ben Palm & Penny Thal

**NAY**

**MOTION PASSED 4-0**

**ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED 4-14-16 at 3:45 pm**

**ADJOURNED AT 5:32 pm**